

# PENNDOT'S SUPPORT FOR LOCAL GOVERNMENTS: CENTRAL OFFICE AND MSRS





# PRESENTATION OUTLINE

- PennDOT's Support for Local Governments
  - PennDOT Central Office
  - Financial Consultants
  - District Municipal Services Representatives
- Municipal Services Representatives Roles
  - Municipal Relationships
  - Liquid Fuels
  - Technical Assistance
  - Assist with Funding Programs
  - Local Government Liaison
- Partnering with PAAMA
- Self Evaluation



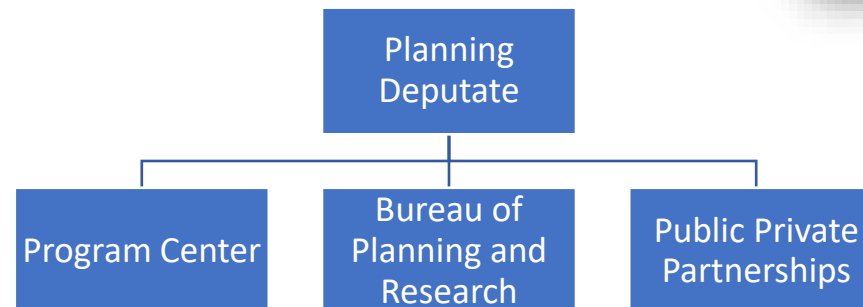
# PENNDOT'S SUPPORT FOR LOCAL GOVERNMENT

- PennDOT Central Office
- Financial Consultants (FCs)
- Municipal Services Representatives (MSRs)

# PENNDOT CENTRAL OFFICE

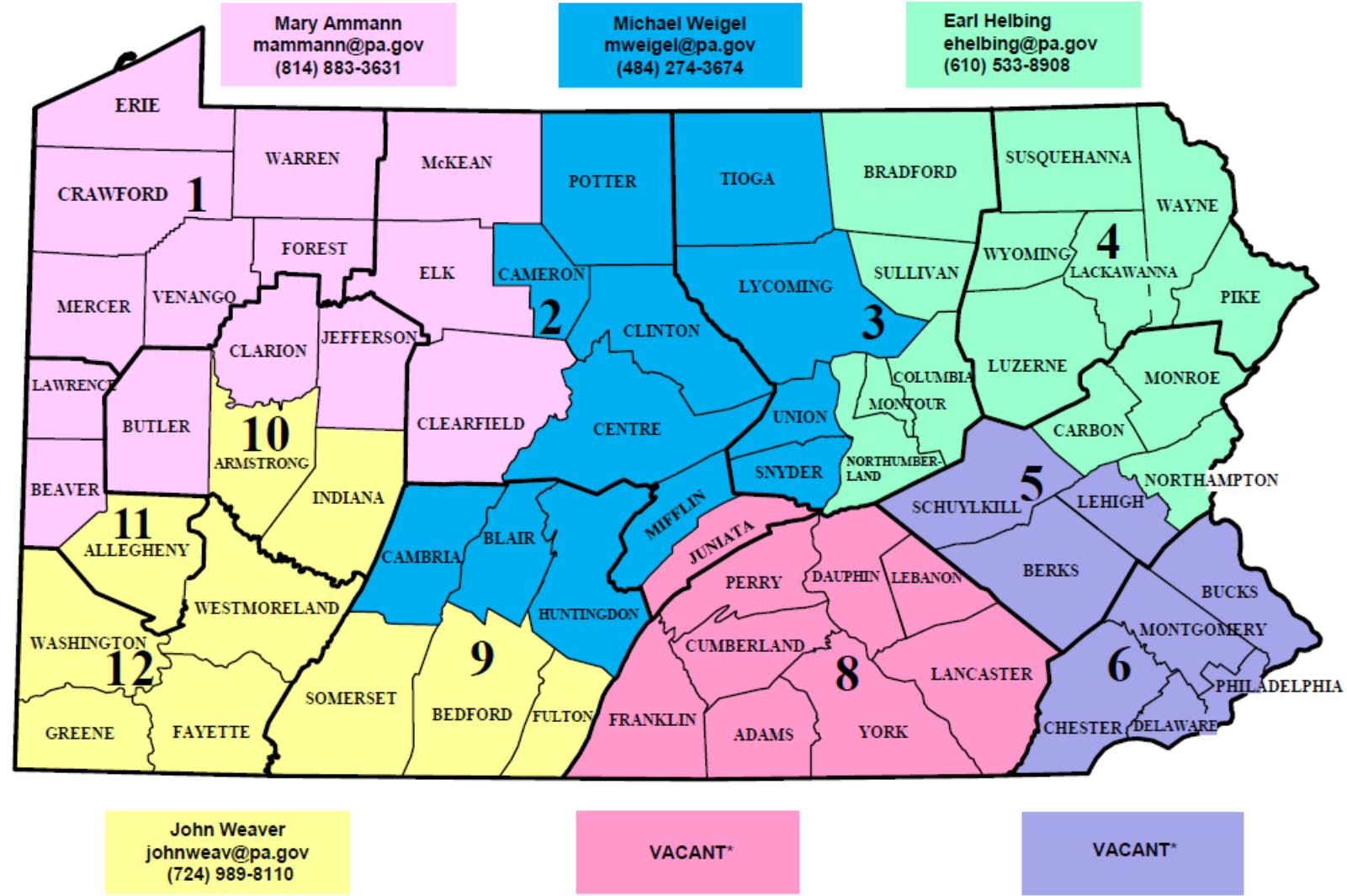
## PennDOT Office of Planning

- Bureau of Planning and Research- 58 Positions
- Program Center – 63 Positions
- Public Private Partnerships (P3) Office – 3 Positions



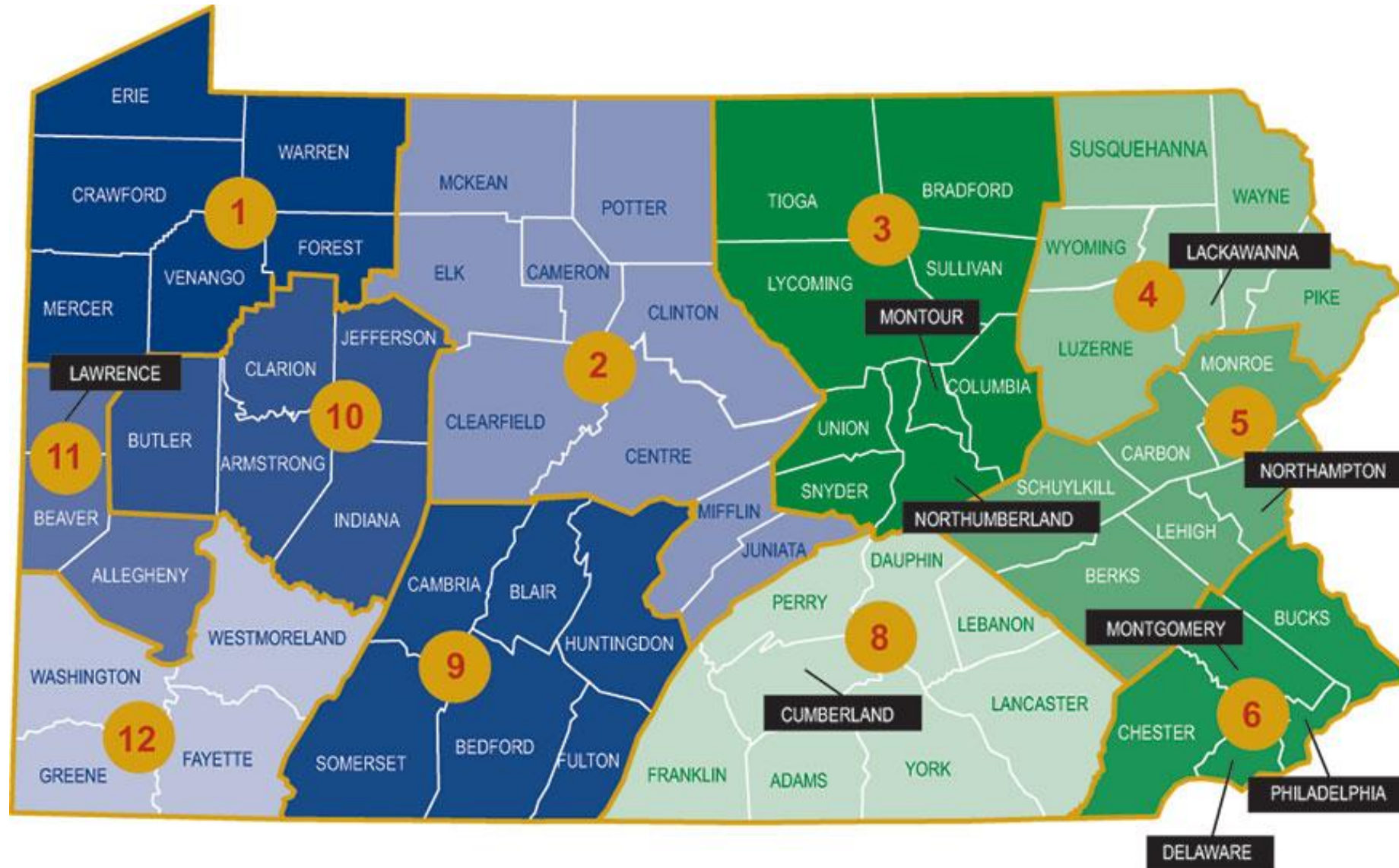
# FINANCIAL CONSULTANTS

## FINANCIAL CONSULTANT COVERAGE AREAS

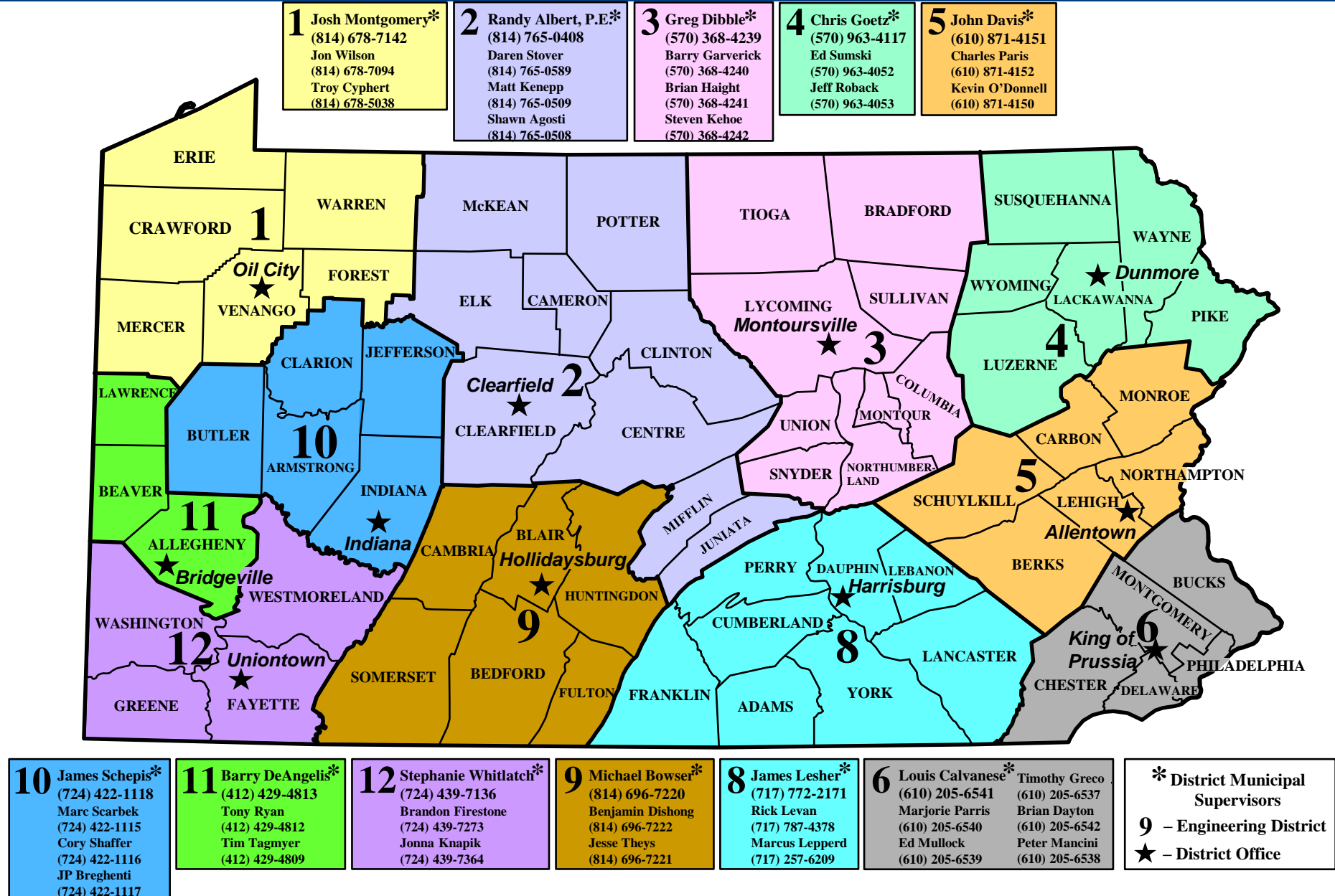




# PENNDOT ENGINEERING DISTRICTS



# MUNICIPAL SERVICES REPRESENTATIVES



# **MUNICIPAL SERVICES REPRESENTATIVES (MSR) ROLES**



# MSR ROLES – AN OVERVIEW

- Municipal Relationships – Building and Maintaining
- Municipal Liquid Fuels
- Provide Technical Assistance
- Assist with Funding Programs
- Local Government Liaison

We'll explore these roles in more depth on the following slides



# MSR ROLE: BUILDING RELATIONSHIPS

- Checking in with all municipalities
- Monitoring turnover and changes
  - Newly elected officials
  - New roadmaster
  - New Secretary or other municipal official
- Introducing staff and services that MSRs can provide
- Asking how can we help, scheduling in person meetings
- Developing a relationship with the staff and community
- Being available when there's a call or need



# MSR ROLE: MAINTAINING RELATIONSHIPS

- Ensuring continued trust and cooperation
- Providing results when asked for assistance
- Solving real problems with common sense solutions
- Meeting municipal needs with cost effective solutions
- Serving as a liaison to other agencies, services, training, etc.





# MSR ROLE: LIQUID FUELS

- MSRs are responsible for oversight and approval of Liquid Fuels funding
- Allocated directly to municipalities and counties, but reporting required

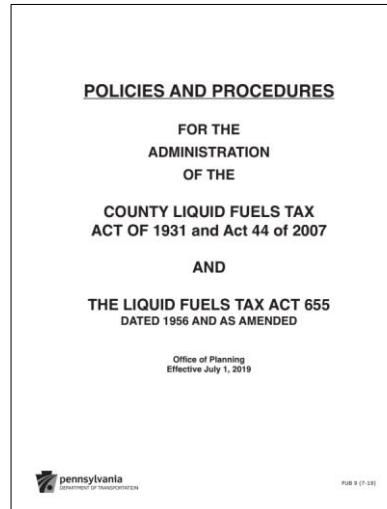
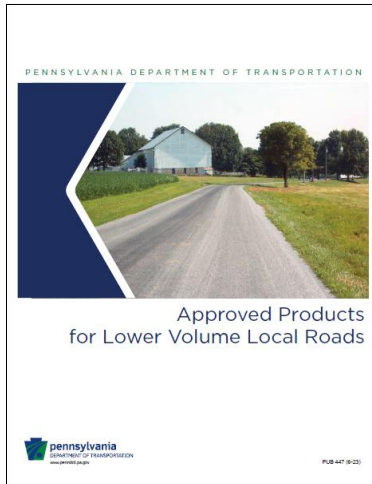
FUNDING TYPE	FUNDING BENEFICIARIES		PAYMENT	REQUIRED REPORT(S)	ADDITIONAL INFORMATION
NAME	MUNICIPAL	COUNTY	DATES	DUE	LINKS
County Liquid Fuels			June 1 and December 1	<a href="#">MS-991</a> January 31	<a href="#">PennDOT PUB 9</a>
Municipal Liquid Fuels			March 1	<a href="#">MS-965</a> January 31	<a href="#">PennDOT PUB 9</a>
				<a href="#">Report of Elected Officials</a> January 31	
				<a href="#">Survey of Financial Conditions</a> March 15	

Online filing available via dotGrants:  
<https://www.dotgrants.penndot.gov/>



# MSR ROLE: LIQUID FUELS

- **Permissible Activities:** Construction, reconstruction, maintenance, and repair of public roads, streets or bridges for which the county or municipality is legally responsible
- **Note:** All materials, standards, and specifications must be PennDOT approved to utilize Liquid Fuels funds.



# MSR ROLE: LIQUID FUELS

- Prevent
  - Z- Blocks
  - Audit Findings
- Be aware of
  - Auditor General/Monitoring Review Findings
  - Treasurer Bonding

Avoid these





# MSR ROLE: PROVIDE TECHNICAL ASSISTANCE

- Road Maintenance/Safety Troubleshooting
- Liquid Fuels Project Set-up
- Resolution of Audit Issues
- Mediation of Maintenance Concerns
- Code Interpretation
- Training Coordination
  - One-on-One Training
  - Group Training
    - LTAP
    - Local Government Training Partnership
    - PennDOT Connects



# MSR ROLE: ASSIST WITH FUNDING PROGRAMS

- State Allocations
  - Directly provided to municipalities
  - Some reporting required

MSRs can help and provide advice with these funds as well

FUNDING TYPE	FUNDING BENEFICIARIES		PAYMENT	REQUIRED REPORT	ADDITIONAL INFORMATION
NAME	MUNICIPAL	COUNTY	DATES	DUE	LINKS
Act 13 Highway Bridge Improvement			August 15	N/A	<a href="#">Act 13 Guidance</a>
Act 44 County Maintenance			December 1	<a href="#">Act 44 Report</a> January 31	<a href="#">PennDOT PUB 9</a>
Act 89 (Formerly Act 26)			June 1 and December 1	<a href="#">Act 89 Report</a> January 31	<a href="#">PennDOT PUB 9</a>
County \$5 Fee For Local Use			June 1 and December 1	<a href="#">County \$5 Fee for Local Use Report</a> January 31	<a href="#">PennDOT PUB 9</a>
Highway Transfer Turnback Program			March 1	N/A	<a href="#">PennDOT PUB 310</a>
State Police Fines Allocation			June 1 and December 1	N/A	<a href="#">State Police Fines Allocation</a>



# MSR ROLE: ASSIST WITH FUNDING PROGRAMS

- Various discretionary funding programs
  - Automatic Red Light Enforcement Program (ARLE)
  - Multimodal Transportation Fund (MTF) Program
  - TA Set-Aside (TASA)
  - Green Light Go Program (GLG)
  - Other State/Federal Programs
- Other
  - Pennsylvania Infrastructure Bank (PIB) Loans
  - dotGrants
  - Agility





# MSR ROLE: LOCAL GOVERNMENT LIAISON

- Intergovernmental Agencies (DCED, DEP, Labor and Industry, etc.)
- PennDOT Offices, Districts, Units
- Contractors
- Consultants
- Peers
- Local Government Officials
- Local Government Organizations
  - PSATS
  - PSAB
  - PML
  - CCAP
- Regional Planning Organizations
  - MPOs
  - RPOs



**Guidance and  
Contact  
Information**



# PARTNERING WITH PAAMA

# HOW PAAMA CAN HELP

- New product and process training.
- Identifying problem areas from the past year(s).
- Refinements to bid documents if identified.
- Regular open communication through out a season to identify and eliminate problems before they occur.
- Municipal training for elected officials and road crews
  - New materials
  - E-ticketing (or other new processes and technologies)
  - Technical assistance training





# SELF EVALUATION

# HOW DID WE DO?

- ✓ • What is the relationship between MSRs and Townships?
- ✓ • What is the normal process when working with a Township?
- ✓ • Must MSRs follow statewide standards/rules or does each District have their own guidelines and procedures?
- ✓ • Are MSRs only responsible for Liquid Fuels or can they help with self-funded or other projects?
- ✓ • How best can PAAMA members assist MSRs day to day?



# DISTRICT CONTACT INFORMATION

PennDOT District	Counties Served	Municipal Services Supervisor
<b>PennDOT District 1-0</b> , P.O. Box 398 255 Elm Street Oil city, PA 16301	Crawford, Erie, Forest, Mercer, Venango, Warren	Josh Montgomery <a href="mailto:joshmontgo@pa.gov">joshmontgo@pa.gov</a> 814-678-7142
<b>PennDOT District 2-0</b> , P.O. Box 342 70 PennDOT Drive Clearfield, PA 16830	Cameron, Centre, Clearfield, Clinton, Elk, Juniata, McKean, Mifflin, Potter	Randy Albert, P.E. <a href="mailto:galbert@pa.gov">galbert@pa.gov</a> 814-765-0408
<b>PennDOT District 3-0</b> , P.O. Box 218 715 Jordan Avenue Montoursville, PA 17754-0218	Bradford, Columbia, Lycoming, Northumberland, Montour, Snyder, Sullivan, Tioga, Union	Greg Dibble <a href="mailto:grdibble@pa.gov">grdibble@pa.gov</a> 570-368-4239
<b>PennDOT District 4-0</b> 55 Keystone Industrial Park Dunmore, PA 18512	Lackawanna, Luzerne, Pike, Susquehanna, Wayne, Wyoming	Chris Goetz <a href="mailto:cgoetz@pa.gov">cgoetz@pa.gov</a> 570-963-4117
<b>PennDOT District 5-0</b> 1002 Hamilton Street Allentown, PA 18101	Berks, Carbon, Lehigh, Monroe, Northampton, Schuylkill	John Davis <a href="mailto:johndavis@pa.gov">johndavis@pa.gov</a> 610-871-4151
<b>PennDOT District 6-0</b> 7000 Geerdes Boulevard King of Prussia, PA 19406-1525	Bucks, Chester, Delaware, Montgomery, Philadelphia	Louis Calvanese <a href="mailto:louicalvan@pa.gov">louicalvan@pa.gov</a> 610-205-6541
<b>PennDOT District 8-0</b> 2140 Herr Street Harrisburg, PA 17103-1699	Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry, York	Jim Leshner <a href="mailto:jalesher@pa.gov">jalesher@pa.gov</a> 717-772-2171
<b>PennDOT District 9-0</b> 1620 North Juniata Street Hollidaysburg, PA 16648	Bedford, Blair, Cambria, Fulton, Huntingdon, Somerset	Mike Bowser <a href="mailto:mibowser@pa.gov">mibowser@pa.gov</a> 814-696-7220
<b>PennDOT District 10-0, P.O. Box 429</b> 2550 Oakland Avenue Indiana, PA 15701	Armstrong, Butler, Clarion, Indiana, Jefferson	James Schepis <a href="mailto:jschepis@pa.gov">jschepis@pa.gov</a> 724-422-1118
<b>PennDOT District 11-0</b> 45 Thoms Run Road Bridgeville, PA 15017	Allegheny, Beaver, Lawrence	Barry DeAngelis <a href="mailto:badeangeli@pa.gov">badeangeli@pa.gov</a> 412-429-4813
<b>PennDOT District 12-0</b> P.O. Box 459 North Gallatin Avenue Uniontown, PA 15401-2105	Fayette, Green, Washington, Westmoreland	Stephanie Whitlatch <a href="mailto:swhitlatch@pa.gov">swhitlatch@pa.gov</a> 724-439-7136



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